



General Terms and Conditions (GTC) for Skilled Workers

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§1 – Subject matter of the contract

Support of the specialist in:

- Recognition of qualifications
- Placement of jobs or apprenticeships in the care sector
- Organisation and implementation of nursing language courses and cultural workshops
- Support with formalities (finding accommodation, entry, bank account, health insurance)
- The placement is free of charge.

There is no entitlement to a specific job or training success. The services relate to advice, accompaniment and organisational support.

§2 – Participation requirements

The applicant undertakes to submit all required application documents in full and truthfully, in particular:

- curriculum vitae in tabular form,
- Deficit notice
- valid passport,
- Language certificate B2
- Diploma, Master's, Bachelor's translated and certified into German
- Measles vaccination certificate

§3 – Language test

In addition to the submitted B2 language certificate from a recognized language institute, KKC conducts an interview. Participation in the mediation procedure is only possible after successful assessment by KKC.



§4 – Digital Applicant Folder

Each applicant receives access to a digital application folder in which the placement status, open tasks and deadlines are documented. The applicant folder is considered a binding communication tool.

§5 – Duties of the Skilled Worker

- The skilled worker undertakes to provide all necessary documents truthfully and completely.
- The specialist takes part in all mandatory courses and workshops.
- By signing the service contract, the specialist confirms that he or she has read and accepted the GTC.
- The specialist will inform KKC without obligation if you already have a job.

§6 – Termination / Withdrawal

The contract can be terminated by either party with a notice period of 14 days in text form.

§7 – Data protection

All data is processed in compliance with the GDPR and is only passed on to third parties as part of the mediation and service.

§8 – Warranty

A guarantee cannot be given due to the many people and organizations involved. The applicable GTC's are the subject of the contract.

§9 - Final Provisions

Should individual provisions of these T&Cs be or become invalid, the validity of the remaining provisions shall remain unaffected.

The place of jurisdiction is – as far as legally permissible – **Potsdam**.

Note on gender-neutral language:

All personal designations in this contract (e.g. "nursing specialist") apply regardless of the selected gender. The chosen spelling takes into account people of all gender identities (m/f/d)

GTC – Placement of Skilled Workers in Nursing